



Brighton Area Fire Authority

615 W. Grand River Ave. Brighton, MI 48116

Ph: 810-229-6640 Fax: 810-229-1619

Permit Fee: \$50.00

Payable to Brighton Area Fire Authority
10 days prior to event

Permit No: _____

Date Issued: _____

TENT PERMIT APPLICATION

Event Name/Type:

Address of Tent Location:

Date(s) of Event:

Start Time:

End Time:

OWNER/OCCUPANT

Owner/Occupant Name:

Address:

Phone Number:

TENT INSTALLER

Tent Installer Name:

Address:

Phone Number:

EVENT COORDINATOR

Name of Event Coordinator:

Address:

Phone Number:

TENT INFORMATION

Size of Tent:

Number of Attendees:

Entertainment Type:

Dance Floor:

Stage/Platform:

Special Effects:

Describe Use in Tent:

Cooking in Tent?

YES

NO

Source of Heat:

Source of Power:

Heater Provided with Tent?

YES

NO

Source of Heat:

Source of Power:

Desired Date &
Time for
Inspection?

Date:

Time:

Inspector Approval:

Date:



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TENT EVENT FIRE CODE PERMIT REQUIREMENTS

The Brighton Area Fire Authority will consider a request for issuance of a tent permit, provided all information submitted meets the minimum requirements of the Fire Code, as adopted by the City of Brighton, Brighton Township and Genoa Township. **A permit is required for tents in excess of 400 square feet in area.**

SUBMITTAL PROCESS

The application packet must be submitted no less than **10 business days** prior to the event date. Your application packet must include the following:

- 1.) Tent Permit Application Form.
- 2.) A site plan of the tent location on the property.
 - a. Include the location of all lot lines, all other tents, buildings, parked vehicles. (Minimum separation 20')
 - b. Include the location of a fire apparatus access drive to be within 150' of all portions of tent.
 - c. Include the intended use and seating arrangement for all parts of the tent (dining, dancing, etc.)
 - d. Include numbers of tables, chairs, and sizes of dance floors, stages, bars, displays, etc.
 - e. Include locations of fire extinguisher, no smoking signs and exit signs, emergency lights.
- 3.) Certificate of flame resistance for the proposed tent, canopy or membrane structure materials.
- 4.) Payment of \$50 application fee (for review and inspection), payable to the Brighton Area Fire Authority.

GENERAL TENT FIRE SAFETY RULES

1.) Location & Emergency Access

- a. Tents shall not be located within 20' of lot lines, buildings, other tents or parked cars.
- b. A fire apparatus road shall be provided to within 150' of all parts of the tent envelope.

2.) Means of Egress

- a. At least two marked means of egress shall be provided in all tents.
- b. Additional exits are required for occupant loads over 200.
- c. For occupant loads over 50 persons, Exit signs shall be installed and shall be illuminated.
- d. All means of egress shall be illuminated at all times.

3.) Cooking

- a. Is prohibited under tents that are occupied by the general public. (food warming is allowed)
- b. Cooking tent shall be separated from other tents by 20' minimum.
- c. Outdoor cooking & grilling shall be separated from tents by 20' minimum.

4.) Extinguisher Requirements

- a. At least one (fully charged) class ABC extinguisher with a minimum of a 2A10BC rating shall be provided in a conspicuous, visible, and unobstructed location.



- b. Travel distance to an extinguisher shall not be more than 75'. More extinguishers may be required.
- c. A Fully charged **Class K** rated portable extinguisher is required when using a deep fryer.
- d. An extinguisher shall be located within 30' of cooking equipment.

5.) Smoking

- a. Smoking is prohibited within tents and "No Smoking" signs shall be posted.

6.) Open Flames

- a. Open flames or exposed flame devices are prohibited in tents open to the public.

7.) Compressed Gas

- a. LP/Propane cylinders are properly secured & remain secured by one of the following methods.
 - i. Nested & secured by one or more restraints.
 - ii. Secured by one or more restraints to a fixed object.
- b. Minimum of 10-foot clearance from any trash or combustible material.
- c. Less than 500 lbs. water weight.
 - i. Must have minimum separation of 10' from any canopy & out of the public way.
- d. More than 500 lbs. water weight.
 - i. Tanks more than 500 lbs. water weight must have minimum separation of 25' from any canopy.

8.) Generators

- a. The use of single generators is prohibited. Equipment requiring electrical power, (where power is unavailable), shall be provided by a trailer type generator unit and shall be 20' from tent.

9.) Fireworks

- a. Fireworks (of any type) shall not be used within 100' of a tent.

INSPECTION PROCESS

DO NOT BEGIN INSTALLATION UNTIL YOUR APPLICATION AND FLOORPLANS HAVE BEEN APPROVED. Upon approval, an inspection will be scheduled. A representative from your organization must be present. The inspection will consist of the following in accordance with the adopted fire code:

- 1.) Verification of tent location and layout along with proper separations.
- 2.) Verification of proper tent support and anchorage.
- 3.) Verification of tent material being flame retardant in accordance with NFPA 701 with proper labels.
- 4.) Verification of Fire Extinguishers, No Smoking signs, and Occupancy Load signage.
- 5.) Verification of the proper number of means of egress and aisle widths.
- 6.) Verification of proper Exit signage and emergency lighting.
- 7.) Verification of compliance with all general fire safety rules.

Note: The requirements listed above may not be inclusive of all fire safety requirements. Additional requirements will be addressed for each specific permit requested.