

BRIGHTON AREA FIRE AUTHORITY
May 12, 2016
Regular Board Meeting

A Regular Meeting of the Brighton Area Fire Authority Board was held on Thursday, May 12, 2016, at the Main Fire Station at 615 W. Grand River Ave, Brighton, Michigan. This Regular Meeting was called to order by Chairperson James Muzzin, at 8:00 a.m.

PRESENT: JIM MORTENSEN
 TODD SMITH
 PATRICK MICHEL
 LUCILLE WEAIRE
 JIM MUZZIN
 SHAWN PIPOLY

ABSENT: MIKE CORRIGAN

ALSO PRESENT: Chief O'Brian
 Neal Nielsen, Esq.

Call to the Public
None

Approval of Consent Agenda

16:018 Motion by Shawn Pipoly, supported by Jim Mortensen
 That we approve the Consent Agenda as presented.

Motion carried unanimously.

Approval of Regular Agenda

16:019 Motion by Shawn Pipoly, supported by Patrick Michel
 That we approve the Regular Agenda as presented.

Motion carried unanimously.

Check Register April 2016

16:020 Motion by Jim Mortensen, supported by Todd Smith
That we approve the Check Register for April 2016

2016/2017 Operating Fund Budget

16:021 Motion by Todd Smith, supported by Jim Mortensen
That we approve the Operating Budget for the year ending June 30, 2017 with estimated revenue of \$3,860,030 and estimated expenses of \$3,934,598.

Ayes: Muzzin, Pipoly, Weaire, Michel, Mortensen, Smith,
Nays: None
Absent: Corrigan

Motion carried 6-0

The Operating Fund Budget includes a 2% raise for all personnel including Board members and the Assistant Treasurer as well as a 2 percentage point increase (increased from 1% to 3%) to the Defined Contribution match for full-time employees up to 3% of his/her total compensation. The Paid-on-Call and Part-Time Administrative staff will also receive a 1 percentage point increase (increased from 6% to 7%) to the Defined Contribution match up to 7% of his/her total compensation.

2016/2017 Capital Reserve Fund Budget

16:022 Motion by Todd Smith, supported by Jim Mortensen
That we approve the Capital Reserve Budget for the year ending June 30, 2017 with estimated revenue and transfers of \$726,500 and estimated expenses of \$888,000.

Ayes: Muzzin, Pipoly, Weaire, Michel, Mortensen, Smith,
Nays: None
Absent: Corrigan

Motion carried 6-0

2016/2017 Municipal Employee Retirement System (MERS) Defined Benefit Budget

16:023 Motion by Todd Smith, supported by Jim Mortensen

That we approve the Municipal Employee Retirement System (MERS) Defined Benefit budget for the year ending June 30, 2017 with transfers in and other revenue of \$100.00 and estimated expenses of \$0.

Ayes: Muzzin, Pipoly, Weaire, Michel, Mortensen, Smith,
Nays: None
Absent: Corrigan

Motion carried 6-0

2016/2017 Compensated Absences Fund Budget

16:024 Motion by Todd Smith, supported by Shawn Pipoly

That we approve the Compensated Absences Budget for the year ending June 30, 2017 with total revenues \$200.00 and estimated expenses of \$0.

Ayes: Muzzin, Pipoly, Weaire, Michel, Mortensen, Smith,
Nays: None
Absent: Corrigan

Motion carried 6-0

2016/2017 Chargeback Reserve Fund Budget

16:025 Motion by Jim Mortensen, supported by Todd Smith

That we approve the Chargeback Reserve Fund Budget for the year ending June 30, 2017 with estimated revenues of \$100.00 and estimated expenses of \$40,000.00.

Ayes: Muzzin, Pipoly, Weaire, Michel, Mortensen, Smith,
Nays: None
Absent: Corrigan

Motion carried 6-0

Discussion and Approval for Administrative Succession Planning

16:026 Chief discussed leave of absence by Part-Time Admin which was recently granted for 90 days due to selling her home and having to find a new place to move by the end of May. Due to the need for succession planning, the Chief would like to have the ability to add a Full-Time Admin position if necessary.

Motion by Todd Smith, supported by Lucille Weaire
That we create a Full-Time Admin position as necessary.

Motion carried unanimously

Good of the Order

Chief O'Brian just returned from a recent trip to the White House where he represented the fire service on the topic of "Resiliency" in the fire service, wildfires etc. The Chief also received a Proclamation from President Obama titled "National Building Safety Month".

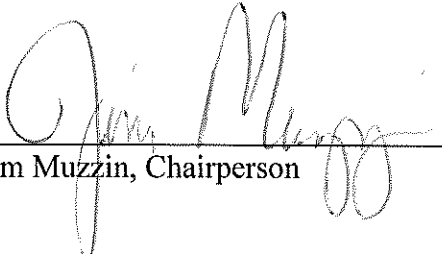
Tom Kiurski was an invited by FDIC to teach a class on "How to start and run a certified Fire Academy through a High School".

BAFA has recently had a rash of cooking fires in the community but due to our quick response they were able to make quick stops and contain the damage to a minimum.

Tom Kiurski is going to be teaching a Youth Fire Camp from June 20-24, 2016 from 9 am – 3 pm at station 32 for interested students entering 6th – 9th grade in the fall of 2016. Participants will learn CPR, train on the use of a fire extinguisher, don fire gear and spray fire hoses. The hope is that it will spark an interest in the Howell Schools Fire Academy down the road.

Adjournment

Motion by Patrick Michel, supported by Todd Smith, that we adjourn this meeting. Motion carried unanimously. This meeting was adjourned at 9:10 a.m.



Jim Muzzin, Chairperson