



BRIGHTON AREA FIRE AUTHORITY

615 W. Grand River Ave.
Brighton, MI 48116
o: 810-229-6640 f: 810-229-1619

May 20, 2020

With the current state of the COVID-19 pandemic, many Brighton Area businesses are preparing to reopen under some very different circumstances. Take a moment to review the list below for some safety requirements you can evaluate to ensure that you are providing a safe environment for you, your staff, and your customers. This includes not opening unless approved by executive order.

- Inspect and confirm all egress markings (exit signs), and lighting (including emergency) is in place and operational under normal and backup power.
- Physically inspect all egress doors and door hardware to ensure they are operating safely without unapproved modifications.
- Verify that access to egress is free of obstructions, both inside and out.
- Review your emergency evacuation procedures and update them as necessary.
- Conduct a monthly inspection of all fire extinguishers and have them serviced if they are overdue.
- Confirm current testing of all fire protection systems. This includes all automatic sprinklers, all fire alarms, and all specific or specialty fire suppression systems. If they are past due, have the systems serviced by your contracted company.
- Verify that fire doors are being maintained in their design position with no unapproved modifications.
- If changes to staff and or locks have been made, contact us to update your Knox Box.
- Inspect and test any backup generators and backup power distribution systems and repair as necessary.
- Modifications to your facility to improve social distancing, reduce occupant capacity, or provide separation of customers that may impact egress, interior finishes or fire protection systems must be approved by the fire authority prior to installation.
- Hand sanitizer must be kept within safe storage quantity limits (no more than 30-gallons). Approved dispensers shall have a capacity no greater than 68-ounces (2L). Shall not be installed higher than 48", and shall not be placed above, below, or within 1-inch of light switches or electrical outlets.

For some additional helpful safety tips, NFPA has provided a reference document available here:

<https://www.nfpa.org/-/media/Files/Coronavirus/CoronavirusReopeningBuildingsChecklist.ashx>

If you have any additional questions or need to consult a fire inspector for assistance, please contact us at (810)229-6640.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Boisvert".

Rick Boisvert
Fire Marshal