

BRIGHTON AREA FIRE AUTHORITY

July 14, 2022

Regular Board Meeting

A regular meeting of the Brighton Area Fire Authority Board was held on Thursday, July 14, 2022 at Station 34 located at 2755 Dorr Rd., Brighton, Michigan. This regular meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: BILL ROGERS
 PATRICK MICHEL
 JIM MUZZIN
 SHAWN PIPOLY
 JOE RIKER
 TERRY CROFT
 MIKE CORRIGAN

ABSENT: None

ALSO PRESENT: Chief O'Brian

Pledge of Allegiance

Call to the Public

None

Approval of Consent Agenda

22:036 Motion by Bill Rogers supported by Patrick Michel
That we approve the Consent Agenda as presented.

Motion carried unanimously

Approval of Regular Agenda

22:037 Motion by Joe Riker supported by Mike Corrigan
That we approve the Regular Agenda as presented.

Motion carried unanimously

Presentation and Discussion on Recruitment of Paid-on-call Firefighters & Staffing

Anne Campbell – HR Director gave a presentation on the status of recruitment of Paid-on-call Firefighters and overall staffing levels. She mentioned that the Brighton Area Fire Authority has kicked off the 2022 Paid-on-Call Hiring Process. In order to aid the Fire Authority in selecting the highest quality employees, the following process is utilized: Background Investigation, Online Competency Exam, Two Rounds of Oral Interviews, Physical Agility Test and Physical Examination.

As of July 7, 2022, we have received 15 paid-on-call applications for consideration. Application deadline for this hiring process is July 18, 2022. Brighton Area Fire Authority utilizes various recruitment channels to reach and hopefully inspire our residents to serve as paid-on-call firefighters. From station banners, job fairs, social media platforms, direct mailers, our goal is to reach as many of our residents within our fire jurisdiction. With the support of our municipalities, we have sent out 20,044 recruitment inserts with the summer tax bills. Our goal is to have received 25 applications before the onset of the process.

Presentation and Update on Fire Station 33 (Weber) Construction Project

The Construction at Fire Station 33 continues and the following updates:

- The exterior pole-barn storage is nearing completion. A change order for electrical service is under development and subject to changes.
- Main building electrical panels and sub panels continue to create a delay in the overall project. Estimated delivery is anticipated to be in September.
- Exterior finishes, landscaping and bay painting continue.
- Interior finish components continue to arrive.
- Estimated occupancy mid-late October 2022.
- Based on current change order and financial reports the project is under the budget of \$4,536,610.00

Good of the Order

Our Livingston County Firefighter Training Academy as well as our Howell High School Fire Academy have just concluded and both had very good pass rates.

Our crews have been busy. Recently we've had a home fire, a double extrication and a roll-over semi incident.

The Fire Authority is looking at the possibility of purchasing BS&A accounting software. Also, our Incident Management software will no longer be NEMSIS compliant come January 2023 so we will be changing Incident Management software in the very near future.

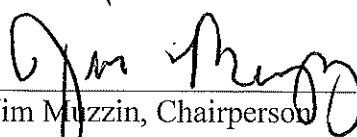
Fire truck purchase is still in the Chief's purview but with a two-year lead time at an estimated cost of \$700,000 with a possible increase of up to 20% nothing has been decided yet.

Adjournment

22:038 Motion by Patrick Michel, supported by Mike Corrigan that we adjourn this meeting.

Motion carried unanimously.

This meeting was adjourned at 8:41 am.


Jim Muzzin, Chairperson