

BRIGHTON AREA FIRE AUTHORITY  
April 11, 2024  
Regular Board Meeting

A regular meeting of the Brighton Area Fire Authority Board was held on Thursday, April 11, 2024 at Station 31 located at 615 W. Grand River Ave., Brighton, Michigan. This regular meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT:           BILL ROGERS  
                      TERRY CROFT  
                      PATRICK MICHEL  
                      JOE RIKER  
                      JIM MUZZIN  
                      SHAWN PIPOLY  
                      MIKE CORRIGAN

ABSENT:           NONE

ALSO PRESENT:   Chief O'Brian  
                      Anne Campbell

Pledge of Allegiance

Call to the Public

Susan Bakhaus, City of Brighton resident thanked the crews that responded to her home last week. She said the crews that worked on her husband for several hours were very compassionate and professional.

Approval of Consent Agenda

24:017 Motion by Patrick Michel supported by Bill Rogers

That we approve the Consent Agenda as presented.

Motion carried unanimously

Approval of Regular Agenda

24:018 Motion by Bill Rogers supported by Patrick Michel

That we approve the Regular Agenda as presented.

Motion carried unanimously

Request Approval of Health Care Renewal for Full-Time Employees

24:019 Motion by Patrick Michel supported by Shawn Pipoly

That we approve the May 1, 2024 renewal of the Fire Authority's healthcare plan, BCN HSA HMO including the Fire Authority's HSA contributions of \$2500 for a family/2-person plan and \$1250 for a single plan.

AYES: Jim Muzzin, Shawn Pipoly, Bill Rogers, Terry Croft, Patrick Michel,  
Joe Riker, Mike Corrigan

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried unanimously

Request Approval of Modification to Full-Time Benefit Summary

Administration is recommending that we reduce the wait period for new hires to onboard with the Authority's healthcare/dental & vision plan from 90 days to 30 days. We are also recommending that we increase the "Equipment Reimbursement" from \$250 to \$300 per fiscal year.

24:020 Motion by Mike Corrigan supported by Patrick Michel

That we approve the adoption of the 2024/2025 Full-Time Employee Benefit Summary.

AYES: Jim Muzzin, Shawn Pipoly, Bill Rogers, Terry Croft, Patrick Michel,  
Joe Riker, Mike Corrigan

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried unanimously

Request Approval of Modification to Paid-On-Call/Part-Time Benefit Summary

Administration is recommending that we increase the Deferred Compensation employer match from 8% to 10% of total compensation for those who actively contribute to the Authority's 457 deferral compensation plan. We are also recommending a change in policy language based on years of service for equipment reimbursement with a top tier increase of \$50.00.

24:021 Motion by Mike Corrigan supported by Patrick Michel

That we approve the adoption of the 2024/2025 Paid-On-Call/Part-Time Employee Benefit Summary.

AYES: Jim Muzzin, Shawn Pipoly, Bill Rogers, Terry Croft, Patrick Michel,  
Joe Riker, Mike Corrigan

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried unanimously

Presentation of DRAFT Operating and Capital Reserve Budget for FYE June 30, 2025

Chief shared a DRAFT of the proposed Operating & Capital budgets for FYE June 30, 2025.

The following assumptions were made:

- 3% estimated increase in millage collections. Actual numbers will be available at May Meeting.
- Personnel costs include a 3% raise for all staff including the Deputy Treasurer and Board.
- Accounts for proposed changes in the employee handbook and benefit summary.
- Operating expenses continue the organization's staffing levels.
- Continues support of Howell High School Fire Academy and Livingston County Fire Academy.
- Accounts for increased maintenance costs with various equipment (SCBA, Apparatus, and Lucas Devices).

Capital expenditures include

- Expenditures for the renovation and addition at Fire Station 31 (Grand River Ave.).
- Grant funding cost-sharing for two possible grants, including a regional radio replacement grant and SCBA replacement.
- Driveway replacement and parking lot repair at Fire Station 35 (Chilson Road).
- Continue strategic replacement of personal protective equipment and associated equipment.
- Replacement staff vehicles as well as a new Battalion Chief vehicle.
- Begin replacement process of two fire engines (3-4 year process).

2024/2025 Charge Back Reserve Budget

24:022 Motion by Patrick Michel supported by Mike Corrigan

That we approve the Chargeback Reserve Budget for year ending June 30, 2025 with estimated revenue of \$100. and estimated expenses of \$40,000.

AYES: Jim Muzzin, Shawn Pipoly, Bill Rogers, Terry Croft, Patrick Michel,  
Joe Riker, Mike Corrigan

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried unanimously

2024/2025 Compensated Absences Budget

24:023 Motion by Mike Corrigan supported by Patrick Michel

That we approve the Compensated Absences Budget for year ending June 30, 2025 with estimated revenue of \$200. and estimated expenses of \$25,000.

AYES: Jim Muzzin, Shawn Pipoly, Bill Rogers, Terry Croft, Patrick Michel,  
Joe Riker, Mike Corrigan

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried unanimously

Good of the Order

W-4 Country will be broadcasting from Station 31 on May 24<sup>th</sup> from 6-10 am for their "Firehouse Friday" series. Everyone is welcome to stop by.

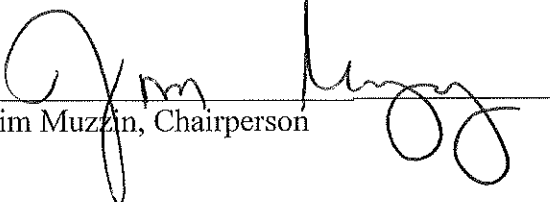
March 2024 was a quiet month for BAFA but April is proving to be quite the opposite, with crews averaging 15+ calls per day including some grass fires. Grass fire season has officially begun.

Chairman Jim Muzzin asked how Oakland County's 911 system upgrade will affect Livingston County's dispatch compatibility? Chief said there will be incompatibility issues making it difficult to communicate, especially since BAFA's radios are behind in technology and would require a million dollar upgrade. Livingston County needs an upgrade in its tower capacity in order to deal with the increased demands from the county users as well as to be compatible with Oakland County's new system. There have been several meetings with county officials about how they're going to fund the much-needed tower upgrade but a plan has not come to fruition as of yet.

Adjournment

24:024 Motion by Mike Corrigan supported by Patrick Michel that we adjourn this meeting.  
Motion carried unanimously.

This meeting was adjourned at 8:46 am.

  
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Jim Muzzin, Chairperson