

BRIGHTON AREA FIRE AUTHORITY
January 9, 2025
Organizational and Regular Board Meeting

An Organizational and Regular Meeting of the Brighton Area Fire Authority Board was held on Thursday, January 9, 2025. This Organizational and Regular Meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: KEVIN SPICHER
TODD WALKER
PATRICK MICHEL
JOE RIKER
JIM MUZZIN
SHAWN PIPOLY
MIKE CORRIGAN

ABSENT: None

ALSO PRESENT: Chief O'Brian

Pledge of Allegiance

Call to the Public

Ms. Susan Walters, City of Brighton resident, asked multiple questions including some regarding the check register.

Organizational Meeting

Chairperson Jim Muzzin appointed Chief O'Brian as Chair to run the meeting for the purpose of Nomination and Election of Chairperson.

Nominations and Election of Officers

25:001 **Nominations for Chairperson: Jim Muzzin & Patrick Michel**

4 Votes for Jim Muzzin as Chairperson

AYES: Mike Corrigan, Shawn Pipoly, Todd Walker, Jim Muzzin

3 Votes for Patrick Michel as Chairperson

AYES: Kevin Spicher, Joe Riker, Patrick Michel

JIM MUZZIN WAS ELECTED CHAIRPERSON WITH A VOTE OF 4 - 3

25:002 **Nominations for Vice Chairperson: Todd Walker & Patrick Michel**

4 Votes for Todd Walker as Vice Chairperson

AYES: Mike Corrigan, Shawn Pipoly, Todd Walker, Jim Muzzin

3 Votes for Patrick Michel as Vice Chairperson

AYES: Kevin Spicher, Joe Riker, Patrick Michel

TODD WALKER WAS ELECTED VICE CHAIRPERSON WITH A VOTE OF 4 - 3

25:003 **Nominations for Treasurer: Shawn Pipoly & Joe Riker**

4 Votes for Shawn Pipoly as Treasurer

AYES: Mike Corrigan, Shawn Pipoly, Todd Walker, Jim Muzzin

3 Votes for Joe Riker as Treasurer

AYES: Kevin Spicher, Joe Riker, Patrick Michel

SHAWN PIPOLY WAS ELECTED TREASURER WITH A VOTE OF 4 - 3

25:004 **Nominations for Secretary: Mike Corrigan**

7 Votes for Mike Corrigan for Secretary

AYES: Mike Corrigan, Shawn Pipoly, Todd Walker, Jim Muzzin, Kevin Spicher,
Joe Riker, Patrick Michel

MIKE CORRIGAN WAS ELECTED AS SECRETARY WITH A VOTE OF 7 - 0

25:005 Nomination by Patrick Michel supported by Shawn Pipoly

That we nominate Jim Muzzin, Mike Corrigan, Joe Riker as Personnel Committee

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker,
Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

25:006 Nomination by Shawn Pipoly supported by Patrick Michel

That we nominate Robin Hunt as Assistant Treasurer

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker,
Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

25:007 Nomination by Mike Corrigan supported by Shawn Pipoly

That we nominate Claudette Monroe as Assistant Secretary

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker,
Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

Approval of Consent Agenda

25:008 Motion by Patrick Michel supported by Mike Corrigan
That we approve the Consent Agenda as amended.

Motion carried unanimously

Approval of Regular Agenda

25:009 Motion by Mike Corrigan supported by Patrick Michel
That we approve the Regular Agenda as amended.

Motion carried unanimously

Check Register December 2024

25:010 Motion by Kevin Spicher supported by Patrick Michel
That we approve the December check register.

Motion carried unanimously

Request to Purchase Replacement Staff Vehicles

This request is to purchase three replacement staff vehicles. Assistant Chief Tester has been working within the “State of Michigan” approved vehicle bids to replace three staff vehicles. The current vehicles will replace existing vehicles, which will be rotated and other vehicles will be sold after completion of all work. This request is to purchase from Berger Chevrolet (approved SOM contract).

25:011 Motion by Patrick Michel, supported by Shawn Pipoly that we approve the purchase of three replacement staff vehicles and associated emergency response equipment for \$207,886 from the capital reserve budget.

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker, Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

Request to Hire Additional Full-Time Fire Protection Specialists

This request is to authorize the hiring of 9 additional full-time operational staff positions. These positions will be used to increase our daily staffing levels from the current 7 on-duty to 9 on-duty. This request was reviewed with the personnel committee yesterday, January 8th.

25:012 Motion by Patrick Michel, supported by Mike Corrigan that we approve the additional 9 full-time positions based on the recommendation of staff and the personnel committee.

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker, Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

Transfer Ownership of Fire Station 31 from the City of Brighton to BAFA

No action was taken on this. The Chief is waiting to get the “Agreement for the Transfer of Fire Station 31” back from the attorney after final review.

Station 31 Feasibility study from Brivar Construction

This topic authorizes the Fire Chief to begin the needed work on a feasibility study for renovating, adding, and/or altering Fire Station 31 with Brivar Construction.

FEASIBILITY STUDY intends to conduct the following preliminary work for BAFA to determine the Conceptual Site Plan for the proposed construction.

Brivar has completed the work at Fire Station 34 and 33 in the past and has served as a partner to BAFA. This feasibility study is important to determine our next actions including:

- Develop base drawings for site plan and overview architectural drawings
- Development of project budget and schedule
- Alta Study, Soil Borings, and technical analysis of the site are needed for consideration of next steps.

25:013 Motion by Joe Riker supported by Shawn Pipoly that we authorize the Fire Chief to begin the process of a feasibility study with Brivar Construction not to exceed \$32,500.

AYES: Mike Corrigan, Shawn Pipoly, Kevin Spicher, Todd Walker, Joe Riker, Jim Muzzin, Patrick Michel

NAYS: None

ABSENT: None

ABSTAIN: None

Motion carried 7 – 0

Good of the Order

Board members responded to “call of the public” questions:

- BAFA has utilized multiple attorneys for some time. Howard Shifman serves on labor related issues and Fred Lucas is our General Counsel.
- The cost for all terrain tires for a large F350 truck are more expensive than ordinary tires.
- Multiple board members stated that they review the check register every month in great detail.
- Heavy truck repairs have been performed by Corrigan Oil. Their staff will prioritize BAFA apparatus and rates are comparable to other providers. In addition, they are authorized to work on emergency apparatus.
- Chairman Muzzin said that he consulted the City attorney when he was Mayor, if it would be inappropriate for him to vote on spending issues related to Corrigan Oil since he worked for Corrigan and the attorney said that it was not a conflict of interest.

Awards Ceremony - Friday, February 7, 2025 at 7:00 pm at the Brighton Center for the Performing Arts.

Soup Out will be scheduled sometime in February here at station 31. More information to come on that.

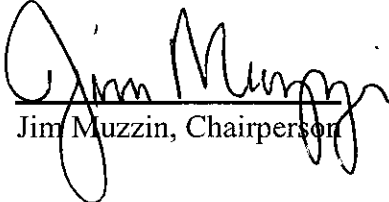
GO LIONS!!

Adjournment

25:014 Motion by Mike Corrigan, supported by Patrick Michel that we adjourn this meeting.

Motion carried unanimously.

This meeting was adjourned at 9:19 am


Jim Muzzin, Chairperson