

BRIGHTON AREA FIRE AUTHORITY
February 13, 2025
Regular Board Meeting

The Regular Meeting of the Brighton Area Fire Authority Board was held on Thursday, February 13, 2025 at Station 31 located at 615 W. Grand River in Brighton. This Regular Meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: KEVIN SPICHER
TODD WALKER
PATRICK MICHEL
BRIAN VANSINGEL-Brighton Twp. Alternate
JIM MUZZIN
SHAWN PIPOLY

ABSENT: JOE RIKER
MIKE CORRIGAN

ALSO PRESENT: Chief O'Brian

Pledge of Allegiance

Call to the Public

Ms. Susan Walters, City of Brighton resident, had a couple questions regarding the check register.

Approval of Consent Agenda

25:015 Motion by Patrick Michel supported by Todd Walker
That we approve the Consent Agenda as presented.

Motion carried unanimously

Approval of Regular Agenda

25:016 Motion by Patrick Michel supported by Shawn Pipoly
That we approve the Regular Agenda as presented.

Motion carried unanimously

Introduction of Brighton Townships Alternate Board Member

The board introduced Brian VanSingel, Brighton Twp. Trustee and welcomed him to the BAFA Board as Brighton Township's alternate.

2024 Annual Report Presentation

Chief O'Brian presented the 2024 Annual Report and highlighted the various aspects of the organization. Here are some highlights:

BAFA responded to 3688 calls for service in 2024, a 45% increase from 2023.

BAFA partners with local fire departments for Mutual Aid. The Fire Authority provided mutual aid 84 times to neighboring fire departments and received mutual aid 75 times. Mutual aid is built into the initial alarms dispatched to ensure an adequate response.

Seven full-time Fire Protection Specialists were added to our staffing model to aid with the increasing demands of our communities. We also promoted three individuals to the rank of Battalion Chief and five individuals to the rank of Lieutenant.

We hosted another successful First Responder Youth Camp in 2024 welcoming 34 campers to the program. This camp has helped with recruitment in our Junior Cadet program as well as our Howell High School Fire Academy which in some cases has fed into our local fire departments.

Fire Prevention is always a priority and staff works diligently to educate the public on smoke and carbon monoxide alarms as well as CPR/AED use. Our fire prevention team is constantly conducting routine inspections at area businesses to ensure the safety of the public.

Training has always been one of BAFA's strengths. We recognize the need to remain solid on core skills as well as various high hazard/low frequency incidents. Staff continues to train daily on various topics including: CPR, medical training, water & ice rescue, fire suppression and Haz-mat. In 2024 staff logged over 23,000 training hours.

BAFA is very involved in the various County wide "Special Response Teams" which include: Technical Rescue, MI Task Force I, Haz-mat and Dive. The dive team had four activations in Livingston County in 2024.

BAFA remains a leader in promoting and utilizing the Pulse Point app which alerts community members when CPR is needed nearby and provides real-time updates on potential travel delays due to emergencies. Our community subscribers continue to expand, with over 3200 current subscribers. This enhances the number of citizens ready to respond in critical moments. It serves as a crucial link between the 9-1-1 call and the arrival of first responders.

Request to Transfer Ownership of Station 31 from the City to BAFA

Chief O'Brian stated that the feasibility study for renovating, adding, and/or altering Fire Station 31 by Brivar Construction showed no major red flags and he will share the final report with the board when it becomes available.

The City of Brighton Council at their regularly scheduled meeting on January 28, 2025 approved the transfer agreement, quit claim deed and easement for Millpond walkway. The documents were reviewed and completed with the City of Brighton and BAFA's legal counsel Fred Lucas. According to Mr. Lucas, the documents are in line with our restated Articles of Incorporation and recommends approval by the BAFA Board.

25:017 Motion by Patrick Michel supported by Shawn Pipoly
that we approve the transfer of Station 31 from the City of Brighton to BAFA.

AYES: Shawn Pipoly, Kevin Spicher, Todd Walker, Jim Muzzin, Patrick Michel,
 Brian VanSingel

NAYS: None

ABSENT: Mike Corrigan, Joe Riker

ABSTAIN: None

Motion carried 6 – 0

Appointment of New Construction Committee

25:018 Motion by Patrick Michel supported by Shawn Pipoly that we appoint **Kevin Spicher** to replace Bill Rogers on the Construction Committee:

The Construction Committee will now be comprised of:

1. Patrick Michel
2. Mike Corrigan
3. **Kevin Spicher**

Motion carried 6 – 0

Earned Sick Time PA 338 of 2018, as amended

For the past five years, Michigan employers have been administering the Paid Medical Leave Act (PA 369) in its current form. However, with the July 2024 decision from the Michigan Supreme Court, Michigan employers must comply with the Earned Sick Time Law (PA 338 of 2018, as amended) effective February 21, 2025 nullifying PMLA (PA 369).

BAFA Administration met with the personnel committee on January 8, 2025 to review.

- Currently there are two bills in the Michigan Legislature, House Bill 4002 and Senate Bill 15 both proposed to address employer concerns. With the potential of additional changes, BAFA will issue this policy change through a Fire Authority Directive. BAFA's labor attorney, Howard Shifman, has reviewed Directive 2025-01.
- Full-Time Personnel: The current "Personal" time bank will be replaced with "Personal/ESTA" bank. As authorized in PA 338, the Fire Authority will preload 72 hours to be utilized for sick time as outlined within the law as well as personal time as needed.
- Part-Time/Paid-on-Call Personnel: Staff will accrue 1 hour of earned sick time for every 30 hours worked. Hours will be recorded within the Fire Authority's payroll system.
- Personnel will not be permitted to use more than 72 hours of Earned Sick Time per calendar year.

25:019 Motion by Patrick Michel supported by Shawn Pipoly that we approve Directive 2025-01, Earned Sick Time and authorize the Fire Chief and Human Resources Director to modify if necessary based on legislative action and promptly notify the Board of any modifications.

Motion carried 6 – 0

Good of the Order

Chief O'Brian responded to Susan Walters' questions on the check register.

BAFA will be on-boarding 9 full-time Fire Protection Specialists on March 3rd, 2025. Five are internal candidates and four are external candidates.

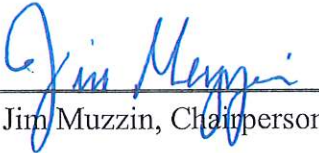
Chief O'Brian mentioned that we are slated to purchase two new fire engines per our capital improvement plan but the prices have gone through the roof and the expected time frame for delivery is 36-46 months. Staff is working through a national cooperative bid with a reduced delivery time frame.

The Livingston County First Responder's Benevolent Fund Gala is slated for March 22nd, 2025. Tickets and sponsorships are available at WWW.LIVCOFR.ORG. The theme this year is 80's + 90's Adult Prom "Forever Young".

Adjournment

25:020 Motion by Patrick Michel supported by Todd Walker that we adjourn this meeting.

Motion carried unanimously.
This meeting was adjourned at 9:02 am



Jim Muzzin, Chairperson



BRIGHTON AREA FIRE AUTHORITY

Resolution 25-01

Station 31 Transfer of Ownership from City of Brighton to BAFA

WHEREAS, City of Brighton owns certain property with a fire station located at 615 W. Grand River Ave., Brighton, Michigan; which is used by the Brighton Area Fire Authority as their Fire Station 31.

WHEREAS, the City of Brighton wishes to transfer the ownership of the property and building to the Fire Authority. Property must be conveyed from the City of Brighton to the Brighton Area Fire Authority.

NOW THEREFORE, be it resolved by the Brighton Area Fire Authority Board approves the transfer of the Property located at 615 W. Grand River Ave., Brighton, Michigan to the Brighton Area Fire Authority based on the proposed agreement.

BE IT FURTHER RESOLVED by the Brighton Area Fire Authority Board that authorizes its Fire Chief to execute any and all such documents and instruments as may be necessary to transfer the property to the Brighton Area Fire Authority from the City of Brighton.

NOW, THEREFORE BE IT RESOLVED, that the Brighton Area Fire Authority Board hereby adopts Resolution 25-01 for the transfer of ownership of Station 31 located at 615 W. Grand River Ave., Brighton, Michigan from the City of Brighton to the Brighton Area Fire Authority at its board meeting on February 13, 2025

AYES: Patrick Michel, Brian VanSingel, Kevin Spicher, Todd Walker, Shawn Pipoly,
Jim Muzzin

NAYS: None

ABSENT: Joe Riker, Mike Corrigan

ABSTAIN: None

This resolution was adopted the 13th day of February 2025.

Handwritten signature of Jim Muzzin in black ink.

Jim Muzzin – Brighton Area Fire Authority Board Chairperson

Handwritten signature of Mike Corrigan in black ink.

Mike Corrigan – Brighton Area Fire Authority Board Secretary