

BRIGHTON AREA FIRE AUTHORITY

December 8, 2022

Regular Board Meeting

A regular meeting of the Brighton Area Fire Authority Board was held on Thursday, December 8, 2022 at Station 31 located at 615 W. Grand River Ave., Brighton, Michigan. This regular meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: BILL ROGERS
 SHAWN PIPOLY
 PATRICK MICHEL
 JOE RIKER
 MIKE CORRIGAN
 TERRY CROFT

ABSENT: JIM MUZZIN

ALSO PRESENT: Chief O'Brian

Pledge of Allegiance

Moment of Silence

In honor of Larry Schillinger who passed from this life on November 19, 2022 at the age of 78. He was one of the original BAFA board members who served on this board from 2000 to October 10, 2013.

Call to the Public

None

Approval of Consent Agenda

22:056 Motion by Patrick Michel supported by Terry Croft
That we approve the Consent Agenda as presented.

Motion carried unanimously

Approval of Regular Agenda

22:057 Motion by Joe Riker supported by Patrick Michel
That we approve the Regular Agenda as presented.

Motion carried unanimously

Audit Presentation for FYE June 30, 2022

Ken Palka and Charlie Hainstock of Pfeffer, Hanniford & Palka, C.P.A. presented the DRAFT summary letter and the Audit, and went through it in detail.

22:058 Motion by Patrick Michel supported by Mike Corrigan

That we accept and file the Audit Report presented by Ken and Charlie of Pfeffer,
Hanniford & Palka, Certified Public Accountants.

Motion carried unanimously

Record Retention & Destruction Document

Administration is recommending the approval of the Brighton Area Fire Authority Record Retention and Destruction Document. The purpose of this document is to ensure that necessary records and documents of the Brighton Area Fire Authority are adequately protected and maintained as well as to ensure that records that are no longer needed are discarded properly and in compliance with local, state, and federal record retention guidelines. This policy was reviewed by the Shifman/Fournier law firm November 23, 2022.

22:059 Motion by Patrick Michel supported by Joe Riker that we approve the Record
Retention & Destruction document dated January 1, 2023.

Motion carried unanimously

Good of the Order

Stacy Bird from Grand Traverse Metro Fire Authority was here Monday & Tuesday this week to meet with our key staff, tour our facilities and share ideas.

Contractors and millwrights are busy putting the finishing touches on the new Station 33. The epoxy flooring work is expected to begin next week and we're expecting to get our certificate of occupancy in mid-January 2023.

Mann IT has been selected as our new IT provider and they will begin work on our systems tomorrow.

The repair of our Pierce heavy rescue that experienced an electrical fire back in August of 2021 has been delayed again. They're experiencing issues with getting some of the components for the repair so they're expecting it to take two more months before the repair is complete.

Happy Holidays to everyone!

Adjournment

22:060 Motion by Patrick Michel supported by Mike Corrigan that we adjourn this meeting.

Motion carried unanimously.

This meeting was adjourned at 8:20 am.



Jim Muzzin, Chairperson