

BRIGHTON AREA FIRE AUTHORITY
January 9, 2020
Organizational and Regular Board Meeting

A Regular Meeting of the Brighton Area Fire Authority Board was held on Thursday, January 9, 2020 at the Main Fire Station at 615 W. Grand River Ave, Brighton, Michigan. This Regular Meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: BILL ROGERS
LUCILLE WEAIRE
PATRICK MICHEL
JIM MUZZIN
SHAWN PIPOLY
MIKE CORRIGAN

ABSENT: JIM MORTENSEN

ALSO PRESENT: Chief O'Brian
Neal Nielsen, Esq.

Call to the Public
None

Organizational Meeting

Chairperson Jim Muzzin appointed Chief O'Brian as Chair to run the meeting for the purpose of Nomination and Election of Chairperson.

Nominations and Election of Officers

20:001 Motion by Shawn Pipoly, supported by Lucille Weaire.
That we nominate **Jim Muzzin as Chairperson.**

Motion carried unanimously

20:002 Motion by Lucille Weaire, supported by Shawn Pipoly
That we nominate **Bill Rogers as Vice Chairperson.**

Motion carried unanimously

20:003 Motion by Mike Corrigan supported by Patrick Michel
That we nominate **Shawn Pipoly as Treasurer.**

Motion carried unanimously

20:004 Motion by Patrick Michel, supported by Bill Rogers
That we nominate **Mike Corrigan as Secretary.**

Motion carried unanimously

20:005 Motion by Lucille Weaire supported by Patrick Michel
That we nominate **Jim Muzzin, Mike Corrigan and Lucille Weaire** for the
Personnel Committee

Motion carried unanimously

20:006 Motion by Bill Rogers supported by Shawn Pipoly that we nominate
Robin Hunt as Assistant Treasurer and
Claudette Monroe as Assistant Secretary

Motion carried unanimously

Approval of Consent Agenda

20:007 Motion by Patrick Michel, supported by Mike Corrigan.
That we approve the Consent Agenda as presented.

Motion carried unanimously.

Approval of Regular Agenda

20:008 Motion by Bill Rogers, supported by Mike Corrigan.
That we approve the Regular Agenda as amended.

Motion carried unanimously.

Strategic Direction 2020

The Fire Authority administration is dedicated to provide Fire Service Excellence.

Personnel:

- Staff development, education, and promotion will continue to be the focus within the Authority. Our goal is to continue to match our staff with the growing needs of the community. This includes continued development of EMS education, preparing future leaders, and continued firefighter development including overseeing two fire academies.
- Continue to provide staff with competitive wages and benefits to ensure the Authority is poised with the right staff to aid the Authority in meeting our strategic vision.

Strategic Direction

- Continue to work toward attaining accreditation with the Center for Public Safety Excellence.
- Hartland/Deerfield Consolidation efforts including continual discussions and processes to evaluate the potential of combined efforts with our neighboring Fire Authority and communities.
- Maintain fiscal responsibility through the budget, pursuing grants and purchasing processes. This includes development and planning for a renewal of the operational millage for the Authority.
- The City of Brighton has requested to evaluate the transfer of Fire Station 31 to the Fire Authority. Staff is working on the variables associated with the property and is preparing a draft document for future discussions with the City Manager. As this is completed, both the City of Brighton and the Authority Board will need to approve any transfer agreements.

Capital Investment

- Continued evaluation of capital assets including apparatus and the means to ensure the safety of our responders. This includes the evaluation of changes to our apparatus to match our response and new apparatus.
- Fire Station 34 - The construction process and occupancy is anticipated in summer 2020. Staff will continue to be active in the construction process as well as monitor budget and fiscal impact.
- Fire Station 33 - In the first quarter, staff will begin the process of developing Fire Station 33 (Weber) as a replacement fire station on the property that was acquired in 2019. Staff is aiming to providing a fire station that will meet the area needs while evaluating opportunities with other emergency agencies and Brighton Township.
- Fire Station 31 - Continue to evaluate opportunities, potential properties, or redevelopment for a Headquarters facility with Fire Station 31.

Community Risk Reduction

- Continue to prioritize efforts based on a coordinated review to reduce the impact of fire and EMS incidents on our community. This includes education and public events as well as code enforcement.
- Develop partnerships that match our risk assessment to benefit our communities including the development of staff to have operational proficiency as well as education in the prevention of incidents.

Request to Purchase Lucas Chest Compression System

On January 6, 2020 the Fire Authority was notified that we have been awarded a grant from Firehouse Subs, Public Safety Foundation for the purchase of one Lucas Chest Compression System. This device will be utilized by our crews on CPR incidents.

The grant covers the CPR device and external power supply. The Authority will need to purchase some additional equipment including an extra battery and suction cups. The total purchase price is \$16,614 and the grant award is \$14,425.47.

20:009 Motion by Patrick Michel, supported by Mike Corrigan

That we authorize the Fire Chief to purchase a Lucas Chest Compression System and associated equipment not to exceed \$16,614 and to modify the FYE June 30, 2020 capital budget accordingly for the grant and expenditure.

AYES: Bill Rogers, Shawn Pipoly, Mike Corrigan, Patrick Michel, Lucille Weaire,
 Jim Muzzin

NAYS: None

ABSENT: Jim Mortensen

Motion Carried: 6-0

Good of the Order

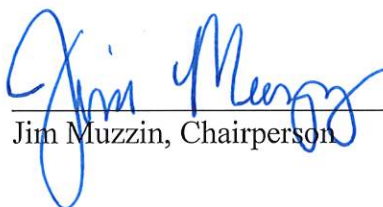
The Livingston County First Responders Benevolent Fund will be hosting its second annual Charity Gala on March 6th at Crystal Gardens Banquet Center. This benevolent fund was established to raise and distribute financial resources to Fire/EMS/Police & Dispatch personnel who find themselves in financial hardship due to extended illness or injury.

Staff is working on securing a venue for our 2019 Awards Ceremony. Once the date and location has been determined we will be sending out notification to the board.

Adjournment

Motion by Patrick Michel supported by Mike Corrigan that we adjourn this meeting.
Motion carried unanimously.

This meeting was adjourned at 8:23 a.m.



Jim Muzzin, Chairperson