

BRIGHTON AREA FIRE AUTHORITY
May 14, 2020
Virtual Board Meeting

A **Virtual** Meeting of the Brighton Area Fire Authority Board was held on Thursday, May 14, 2020 using Google Meet. This Virtual Meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: BILL ROGERS
 JIM MORTENSEN
 PATRICK MICHEL
 JIM MUZZIN
 SHAWN PIPOLY
 LUCILLE WEAIRE
 MIKE CORRIGAN

ABSENT: None

ALSO PRESENT: Deputy Chief Mike Evans
 HR Director Anne Campbell
 Neal Nielsen, Esq.

Call to the Public None

Approval of Consent Agenda

20:017 Motion by Bill Rogers, supported by Patrick Michel
 That we approve the Consent Agenda as presented.

AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
 Patrick Michel, Mike Corrigan
NAYS: None
ABSENT: None

Motion carried 7-0

Approval of Regular Agenda

20:018 Motion by Lucille Weaire, supported by Jim Mortensen

That we approve the Regular Agenda as presented.

AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
Patrick Michel, Mike Corrigan

NAYS: None

ABSENT: None

Motion carried 7-0

Request to Approve Full-Time Benefit Summary for 2020/2021

20:019 Motion by Shawn Pipoly, supported by Jim Mortensen

That we approve the adoption of the 2020/2021 Full-Time Benefit Summary which includes a new Short-Term Disability policy through The Standard Co. as well as changes to the health care stipend and language modification on the Long-Term Disability policy through The Standard Company.

AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
Patrick Michel, Mike Corrigan

NAYS: None

ABSENT: None

Motion carried 7-0

Request to Approve Part-Time & Paid-on-Call Benefit Summary for 2020/2021

20:020 Motion by Bill Rogers, supported by Jim Mortensen

That we approve the adoption of the 2020/2021 Part-Time & Paid-on-Call Benefit Summary with no changes.

AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
Patrick Michel, Mike Corrigan

NAYS: None

ABSENT: None

Motion carried 7-0

Operating Budget Overview

Chief O'Brian gave an overview of the proposed Operating budget for year ending June 30, 2021. This budget was developed by staff and included review of current budget, trends with staffing as well as addressing the increase in incident responses.

This budget includes the following updates:

- Cost living wage adjustment for all staff including board and deputy treasurer of 3%
- Continues current operational model
- Continues ongoing training and two fire academies
- Changes as outlined in the full time and part-time/paid on call benefits summary
- Revenue based on equalization numbers from Livingston County

After much discussion, the board agreed that a 2% cost of living increase for all staff and the deputy treasurer would be more plausible and the board agreed to forego their cost of living increase.

Capital Budget Overview

Chief O'Brian gave an overview of the proposed Capital budget stating that this is a rough estimate and changes will be shown at the June meeting. Staff is working to develop adjustments to the current FYE 2020 budget that will need to be reflected in the 2021 budget. Due to the current construction delay and accident of Engine 35 the details will need to be completed closer to the June board meeting.

These include:

- Completion of Fire Station 34 (Dorr Road) including purchases of contents and continued payments for construction.
- Begin construction of Fire Station 33 on Weber Road.
- Continues capital purchases of replacement turnout gear, radios, equipment and staff vehicles.
- Provides for planning and replacement of Fire Engine 35.
- Portable equipment purchase as part of the new Engine 30 that should be delivered in August.

Engine 35 Accident and Review of Purchase Options

On Sunday April 27, 2020 Fire Engine 35 was responding to a grass fire in Genoa Township that was threatening a house and propane tank. While enroute a car turned in front of Engine 35 (with lights and siren on) and in order to avoid a direct impact, the engine made a quick turn and collided with two trees. Both the operator and officer were injury free as well as the occupant of the car.

Staff has met with VFIS and our adjustor on the vehicle. We are evaluating repair and replacement options.

Options may include,

- Repair
- Replacement (Due to be replaced in FYE 2021)
- Combination of above

After Chief O'Brian discussed the available options, the board recommended that we negotiate a payout from VFIS and apply it towards the purchase of a new fire engine since Engine 35 is due to be replaced in FYE 2021 anyway.

Fire Station 4 Update and Progress

Deputy Chief Evans provided an update on Fire Station 34. Senior staff has been working with Brivar Construction as well as Partners in Architecture to address various items that have come up as part of the process.

As of Thursday, May 7, 2020 construction resumed to full speed. Due to the COVID19 our inspections were not performed by Livingston County Building Department and has caused delays

Payment through the end of April 2020 is \$118,306.30 to partners in architecture and \$1,226,395.46 to Brivar Construction.

Resolution 20-01 Adoption of the 2020 Tax Rate Request (Form L-4029)

20-021 Motion by Jim Mortensen, supported by Lucille Weaire
That we adopt Resolution 20-01 which approves the 2020 Tax Rate Request (Form L-4029) authorizing the levy of 1.4833 (which includes the “Headlee” reduction) as well as the new capital millage of .89 mills which was approved by voters in May of 2019.

AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
Patrick Michel, Mike Corrigan

NAYS: None

ABSENT: None

Motion carried 7-0

Good of the Order

Chief O’Brian gave an update on COVID-19 stating the numbers in Livingston County are up due to the fact that they are doing more testing. The testing sites are focusing on individuals who are presenting with symptoms, since there are not enough testing supplies to test individuals that are asymptomatic.

We have applied for public assistance from the State to recover some of the costs associated with COVID-19. To date, the Authority has spent \$60,000 in COVID related expenses to deal with this pandemic, which includes purchasing masks, shields, goggles, gowns, booties, thermometers, and a Flashbox sterilization unit to decontaminate glasses & surgical masks etc. There has been an issue acquiring N95 masks due to lack of availability and the ones that the State provided did not pass our fit testing standards so we’ve pivoted to using P100 masks which use replaceable filters.

As we gear up for the re-opening of local businesses, the Fire Marshal and Inspectors will be out in the community making sure that fire safety measures are still in place.

Chief stated that there has been a notable increase in the number of reported fires since the “Stay at Home” order has been in place, probably due to the fact that more people are cooking and spending time at home.

Crews responded to a house fire in Brighton Township on May 7th that was 80% involved. Upon arrival Chief Mowbray did a 360° survey of the structure and noticed heavy black smoke pushing out of an open doorway inside a screened in porch and the silhouette and face of an elderly man standing in the doorway. He forced the screen door into the porch and grabbed the male subject by the shirt and got him out of the structure to safety.

Chief thanked staff for all their hard work in dealing with the entire COVID-19 pandemic.

Adjournment

Motion by Jim Mortensen supported by Lucille Weaire that we adjourn this meeting.

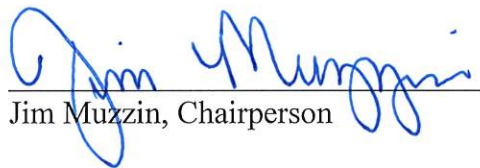
AYES: Shawn Pipoly, Jim Muzzin, Bill Rogers, Jim Mortensen, Lucille Weaire,
Patrick Michel, Mike Corrigan

NAYS: None

ABSENT: None

Motion carried 7-0

This meeting was adjourned at 9:05 a.m.



Jim Muzzin, Chairperson