

BRIGHTON AREA FIRE AUTHORITY
September 13, 2018
Regular Board Meeting

A Regular Meeting of the Brighton Area Fire Authority Board was held on Thursday, September 13, 2018, at the Main Fire Station at 615 W. Grand River Ave, Brighton, Michigan. This Regular Meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT: JIM MORTENSEN
BILL ROGERS
PATRICK MICHEL
SHAWN PIPOLY
JIM MUZZIN
MIKE CORRIGAN

ABSENT: LUCILLE WEAIRE

ALSO PRESENT: Michael O'Brian, Fire Chief
Neal Nielsen, Esq.

Pledge of Allegiance

Call to the Public
None

Approval of Consent Agenda

18:031 Motion by Mike Corrigan supported by Bill Rogers
That we approve the Consent Agenda as presented.

Motion carried 6-0

Approval of Regular Agenda

18:032 Motion by Jim Mortensen supported by Mike Corrigan
That we approve the Consent Agenda as presented.

Motion carried 6-0

Introduction of Fire Protection Specialist Brian Gramza

Brian Gramza started with BAFA in March of 2010 as a Junior Cadet and became a paid-on-call firefighter in November of 2011. When a full-time Fire Protection Specialist position was recently vacated he was next on the list to fill that vacancy. He assumed that role effective July 15, 2018. Brian is a dedicated, hard-working individual and has been a great asset to this organization.

Request for Purchase of Updated Door Lock System for 5 Fire Stations

18:033 Motion by Bill Rogers supported by Patrick Michel
That we authorize the Fire Chief to purchase updated door lock system for all 5 fire stations from the Flying Locksmith for \$27, 473.72.

Motion carried 6-0

Request for Purchase of Replacement Record Management System

18:034 Motion by Shawn Pipoly supported by Jim Mortensen
That we authorize the Fire Chief to purchase updated record management software from Alpine R-NMX to replace our current Firehouse Software which will no longer be compliant with the necessary reporting for our EMS incidents.

Motion carried 6-0

Snow Removal Contract 2018/19 Season

- 18:035 Motion by Patrick Michel supported by Shawn Pipoly
That we authorize the Fire Chief to enter into an agreement with Clearwater Property Services for snow removal services for the 2018/19 season for a total of 54,450. The Fire Chief to work with the vendor on application options if salt prices change.

Motion carried 6-0

Purchase Policy Approval

- 18:036 Motion by Shawn Pipoly supported by Mike Corrigan
That we approve the "SOP 309 Purchasing Procedures" policy. Chief to meet with Ken Palka, our auditor, to review the policy and make modifications if necessary.

Motion carried 6-0

Strategic Direction and Discussion on Articles of Incorporation

Discussion was held regarding the Articles of Incorporation. Discussion included updating previous processes to meet current Authority practices. Board also reviewed Article XVI.

Appointment of Fire Board of Appeals

- 18:037 Motion by Shawn Pipoly supported by Jim Mortensen
That we appoint the following persons to the BAFA Fire Board of Appeals:

- Laura Ridenour, Fire Marshal City of Dearborn Fire Department
- Josh Mosher, Assistant Fire Chief, City of Midland
- Phil Sabon, Fire Inspector University of Michigan
- Patrick Michel, Board Member Brighton Area Fire Authority
- Michael Corrigan, Board Member, Brighton Area Fire Authority

Motion carried 6-0

Good of the Order

We have two personnel that are preparing to possibly be deployed to the Carolinas, as part of the Michigan Task Force – Technical Rescue Team, in anticipation of hurricane Florence.

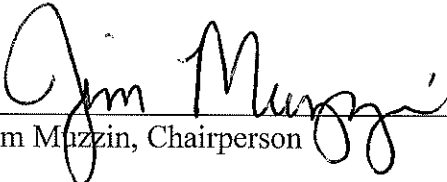
Next week BAFA staff will be wearing pink duty shirts next week in support of “Pink Week” and through the month of October. We will also have pink T-shirts available for purchase for \$25. Proceeds will go directly to St. Joseph Mercy Brighton Cancer Center.

Thank you to everyone for your support of our 9-11 Memorial 5K Run. We had a great turn out this year with 153 runners participating in this year’s run.

Adjournment

Motion by Mike Corrigan supported by Patrick Michel that we adjourn this meeting.

Motion carried unanimously. This meeting was adjourned at 9:11 a.m.



Jim Muzzin, Chairperson