

BRIGHTON AREA FIRE AUTHORITY

September 8, 2022

Regular Board Meeting

A regular meeting of the Brighton Area Fire Authority Board was held on Thursday, September 8, 2022 at Station 31 located at 615 W. Grand River Ave., Brighton, Michigan. This regular meeting was called to order by Chairperson Jim Muzzin, at 8:00 a.m.

PRESENT:           BILL ROGERS  
                      JIM MUZZIN  
                      SHAWN PIPOLY  
                      TERRY CROFT  
                      MIKE CORRIGAN  
                      PATRICK MICHEL

ABSENT:           JOE RIKER

ALSO PRESENT:   Chief O'Brian

Pledge of Allegiance

Call to the Public

None

Approval of Consent Agenda

22:044 Motion by Patrick Michel supported by Bill Rogers  
That we approve the Consent Agenda as presented.

Motion carried unanimously

Approval of Regular Agenda

22:045 Motion by Bill Rogers supported by Mike Corrigan  
That we approve the Regular Agenda as presented.

Motion carried unanimously

Station 33 Construction Update

The Fire Authority staff continues to meet with Brivar and Partners in Architecture weekly, to finalize the project. Currently the construction onsite is very limited, until the delivery of the final electrical panel. The panel is estimated to be delivered in mid-September.

**Site Landscaping**

- Nearing completion, over the next week, the station property as well as the adjacent township property (Where site hills were removed) will be seeded and finalized.

**Accessory Pole Barn**

- Staff are evaluating the final proposal for lighting and electrical service within the pole barn. Portions of the mechanical and electrical systems were not included in the main permit.

**Owner provided Items**

- Staff continues to review and purchase various owner elected items. This includes furniture, lockers, and other items needed for fire station operations.

### Strategic Planning & Review of Current & Upcoming Purchases

The intent of this agenda item is to update the board on open projects and upcoming items for consideration.

#### **Financial Software Implementation**

Staff is working to update the financial software that was authorized last month. Staff will continue to work with BS&A for full implementation.

#### **Records Management System Implementation**

The RMS system is currently being rolled out with intent of being implemented on December 1. Captain Rob Furlong continues to work with County IT and other fire departments.

#### **Staff and Utility Vehicles**

Replacement staff vehicles have been ordered with an early 2023 implementation. We have an additional replacement SUV that is anticipated to be delivered in Late 2022.

Multiple items (Cap, Emergency Lighting, and Skid Unit) from our Brush Truck replacement (started in 2021) are due to be delivered by the end of the 3rd quarter.

#### **Rescue 31 Frame Rail Replacement**

Staff received updated quotes from Pierce on equipment that is needed to be replaced as the vehicle is placed on the new frame rail. Additional delays have been experienced due to delay in the frame rail delivery.

#### **Rescue Replacement**

Staff continues to evaluate the options for replacement of our mini rescue vehicles, to make a presentation to the board for consideration. The full function of these vehicles is part of the review as to the best option going forward.

#### **Tanker Replacement Purchase**

Staff is finalizing the specifications for the bid documents. Manufacturers are reporting that new apparatus are expected to be approximately 24 month delivery time from order.

#### **Accreditation**

Captain Furlong is continuing our process to become an accredited agency with the Center for Public Safety Excellence. Staff is currently in the process of self discovery and working through our standards of cover.

#### **ISO**

Deputy Chief Evans had a preliminary meeting with ISO on a new evaluation of our services. The last evaluation was around 5 years ago and will be conducted over the next couple of months.

Good of the Order

Last Friday, Sept. 2<sup>nd</sup> crews responded to a large structure fire in Brighton Township. We had additional staff on duty in anticipation of a busy holiday weekend and had good response from our paid-on-call staff.

Brighton vs. Hartland football game is Friday, September 9<sup>th</sup> and BAFA along with Hartland Fire will have their ladder trucks on the sidelines displaying the American flag between the top of the two ladders. The Honor Guard will march on the field for a moment of silence followed by the playing of the national anthem prior to kickoff.

Cassandra Schmidt, a former and long time Livingston County EMS employee passed away on September 2<sup>nd</sup> and her funeral is tomorrow. Her husband is a Howell firefighter, so BAFA will be assisting with coverage while their crews attend her funeral.

We have 150 runners registered for our 9/11 run which is scheduled for Saturday, September 10<sup>th</sup> in conjunction with the Smokin Jazz BBQ & Blues Festival.

We will also be hosting a Memorial ceremony on Sunday, September 11<sup>th</sup> at 9 am to commemorate the tragic events of 9.11.2001.

Assistant Chief Matt Smith retired from BAFA on August 25<sup>th</sup> after 25 years of service. We will be celebrating his retirement with cake and coffee on October 4<sup>th</sup> from 4-6 pm at Station 31.

Adjournment

22:046 Motion by Patrick Michel supported by Mike Corrigan that we adjourn this meeting.

Motion carried unanimously.

This meeting was adjourned at 8:25 am.

  
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Jim Muzzin, Chairperson